

# CALIFORNIA PUBLIC-SAFETY RADIO ASSOCIATION, INC.

P.O. BOX 1181, RIVERSIDE, CA 92502 (213) 291-9411 (MESSAGE/FAX)  
A CHAPTER OF THE ASSOCIATION OF PUBLIC-SAFETY COMMUNICATIONS OFFICIALS (APCO) INT'L.  
[www.cpra.org](http://www.cpra.org)

## MINUTES

### CHAPTER MEETING NOVEMBER 17, 2011 RIO HONDO GOLF COURSE DOWNEY, CA

#### SUMMARY

**Meeting Host:** Jim Acosta, Downey Fire Communications  
**Early Bird Sponsor:** Jack Daniel Company  
**Secretary's Report:** Minutes for the Oct meeting are posted on the CPRA web site  
**Treasurer's Report:** See comments  
**Program:** "LTE: 4<sup>th</sup> Generation Wireless Data"  
**Presenter:** Tim Trager, County of San Bernardino  
**Attendance:** 34/31

#### AGENDA

**Greeting – Ken Shearen.** President Ken opened the chapter meeting at 10:00 a.m. He welcomed everyone to the November CPRA meeting.

**Opening.** Mike Rowles and John Wright presented a video to recognize the military services in honor of Veterans Day. Mike then led the Chapter in the Pledge of Allegiance.

**Sponsorship/Host.** Ken thanked Jack Daniel for sponsoring the Early Bird refreshments and Jim Acosta, Downey Fire Communications for hosting the meeting.

**Introductions - All.** New members were welcomed. Everyone in attendance was asked to introduce themselves.

**Membership Report – Tim Trager.** Tim reported that we have 452 members. He noted that three new people joined APCO and CPRA. They included:

#### *Active*

- Traci Michel, Whittier Police Department - Police Dispatcher
- Andrea Self, Los Angeles Sheriff's Office – Law Enforcement Technician

#### *Commercial*

- Larry Irwin, President, The Headset Guy

Tim commented that each individual had been sent a welcome letter. He let them know in the letters that they had a complimentary lunch coming when they attended their first CPRA meeting. Tim announced that the APCO membership renewals were underway. He encouraged everyone to complete the renewal process and also to update contact information in the APCO system.

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## Minutes, CPRA Chapter Meeting, November 17, 2011 (cont.)

**Meeting Program Review – Adriana Spirescu.** Adriana reviewed the upcoming schedule for meetings. It was noted that details for the 2012 schedule are under development and will be posted on the website. Adriana reminded everyone that the next CPRA meeting would be the officer installation dinner cruise to be held on Friday evening, December 9<sup>th</sup>. Boarding will be at 5:40 p.m. and the cruise ship will depart at 6:00 pm from the Shoreline Village in Long Beach. She announced that the January meeting will be hosted by San Bernardino County at the Hughes Center in Claremont. It will be held on January 19, 2012.

### **Treasurer – John Wright.**

*Monthly Financial Report.* John provided a report of income and expenses for the previous month. He stated that total income for the month was \$3,420.00 and the total expenditures were \$7,176.61. Income included meeting registrations, Table Top booth sales, and sponsorships. Expenses included a Table Top meals/facilities, luncheon reimbursements, Visa card officer travel payments, and printing costs for the CommLink.

### **Executive Committee Delegate – Jim Acosta.** Jim provided a report as follows:

*APCO 2<sup>nd</sup> Vice-President.* Gigi Smith was sworn in as the new 2<sup>nd</sup> Vice-President of APCO by President Gregg Riddle on October 24<sup>th</sup>. It was noted that she previously served on the Board of Directors as a representative of the Western Region.

*Joint Meeting of APCO-NENA Officers.* The APCO Executive Committee met with its National Emergency Numbering Association (NENA) counterparts on October 31<sup>st</sup>. They convened to foster cooperative efforts between the two organizations.

*Events – Emergency Alert System (EAS) Test.* Jim reported that the EAS was tested nationwide on November 9<sup>th</sup>. This was the first time for this test. It was observed that apparently there were no major impacts on the 9-1-1 system due to increased call volume.

*Government Affairs – Government Relations Office.* Jim noted that starting in the November the Government Relations team will be conducting a web conference. Chapter Legislative Liaisons are invited to attend. Each chapter is being encouraged to appoint a liaison to participate.

*Membership – Renewal Time.* Jim commented that the period for renewing APCO memberships has begun. He pointed out that the APCO web site has been enhanced to make the process easier. The new Group Membership category has received a good response. Further details are available on the APCO website.

### **Frequency Coordinator Updates – Gary Gray.** The following report was provided:

*CalSIEC SPA – Robert Stoffel.* Robert Stoffel, Orange County Sheriff Communications gave a short presentation about the California State Interoperability Executive Committee (CalSIEC) Southern Planning Area (SPA). Robert commented that he will be serving as the SPA Chairman starting in 2012. He announced plans to send out a quarterly newsletter with current SPA information and initiatives. The SPA newsletter will be distributed to police chiefs, fire chiefs, city managers, and other agency heads. Robert asked CPRA members to assist in providing current contact information for these individuals within their respective counties.

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## Minutes, CPRA Exec Minutes, November 17, 2011 (cont.)

**Chapter Constitution & By Laws Amendments – Ken Shearen.** President Ken commented about proposed amendments to the CPRA Constitution & Bylaws. Mike Rowles, Secretary presented an itemized review of the changes.

*New Names of Membership Categories.* Mike noted that APCO modified the names of the membership categories, hence there is a need to make updates for CPRA.

*List of New Membership Categories Starting in 2012.* Mike summarized the membership categories.

-Type: Individual Name: **Full** (was Active); **Associate** (was Member); **Commercial** (same)

-Type: Group Name: **Full** (new category); **Online** (new category)

He indicated that the privileges for each category are shown on the APCO website.

*CPRA Executive Committee Member-at-Large (may be named Director-at-Large).* Mike described a proposed amendment to add a Member-at-Large to the CPRA Executive Committee. The purpose of this initiative is to expand member participation and representation on the Executive Committee. This would be an appointed position filled by the CPRA Executive Committee. The appointment would be for one year. Full and Commercial members will be eligible to serve in this position. Taskings for the individual may include but are not limited to serving as the CPRA Legislative Liaison, assisting with committee activities as needed, and fulfilling other roles that promote a positive image of CPRA.

*Adoption of Proposed Amendments.* Mike announced that the proposed amendments would be presented for adoption at the chapter meeting to be held in January 2012.

**Chapter Commercial Advisory Member – Jack Daniel.** Jack was unable to attend. Larry Weber served as the moderator of commercial presentations. He invited each of the Commercial Members in attendance to do a self introduction and give a brief comment about their respective products and services.

**Technical Presentation – Tim Trager.** Tim provided a talk titled “LTE: 4<sup>th</sup> Generation Wireless Data, Concept Presentation & Technology Primer.” In his overview, Tim noted that LTE means “Long Term Evolution.” He further explained that LTE is not specific to a vendor or cellular service provider. It is an international standard, in the same way that P25 is a standard. Tim presented spectrum requirements associated with LTE, system configuration diagrams, LTE functions, and potential public safety concerns related to LTE. President Ken commented what a superb and informative presentation the talk was. Those in attendance extended to Tim a strong round of applause.

**Meeting Adjourned.** President Ken then thanked everyone for attending. The meeting was adjourned at 11:55 a.m.

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## **Minutes, CPRA Exec Minutes, November 17, 2011 (cont.)**

### **Notes for the Record.**

*Frequency Advisory Committee (FAC).* Gary Gray convened the Frequency Advisory Committee (FAC) meeting. Ongoing and new frequency requests were then presented and acted upon.

Respectfully submitted,  
Mike Rowles  
Secretary