



California Public-Safety Radio Association, Inc.

P.O. BOX 39100, DOWNEY, CA 90239 (213)291-9411 (MESSAGE/FAX)
A CHAPTER OF THE ASSOCIATION OF PUBLIC-SAFETY COMMUNICATIONS OFFICIALS (APCO) INT'L
www.cpra.org



OFFICIAL MINUTES

CHAPTER MEETING
Ontario Police Department
2500 S. Archibald Avenue
Ontario, CA 91761
Thursday, January 18, 2018

SUMMARY

Meeting Host: CPRA
Early Bird Sponsor: CPRA
Secretary's Report: Katie Hardin
Treasurer's Report: John Wright
Program: Cellular Interference to Public Safety in the 800 MHz Band by David Buchanan
Attendance: 52

AGENDA

Call to Order

Chapter President **Scott Espindola** called the meeting of the Southern California Chapter of APCO International to order at 10:03 am. Scott welcomed everyone to the first meeting of 2018. Housekeeping addressed.

Flag Salute

Chapter Executive Council Delegate **Jim Acosta** led the membership in reciting the Pledge of Allegiance.

Welcoming Remarks

Special thanks given to **Liz Morris** and **Jackie Lopez** from Ontario Police Department for facilitating the room and location. Thanks to **Dave Buchanan** for the program presentation to come. Nevada Chapter Members **Andy Maxymillian** and **Mark Pallans** recognized in attendance.

Nevada Chapter Conference Co-Chair **Mark Pallans** states APCO has made it more advantageous to volunteer to work the upcoming conference. In prior years money would be exchanged for assistance, Chapters are now paid hard cash for each shift worked. Volunteer opportunities are available. The opportunity to hold a good conference is here, but working volunteer assistance is needed. Both Chapters and Members will benefit from working.

Meeting Minutes

President **Scott Espindola** asked for a motion to approve the Chapter Meeting minutes from the November 16th meeting in Downey, CA. Executive Council Delegate **Jim Acosta** made the motion to approve the minutes; **Dick Granado** made the second. There was no additional discussion heard and the motion passed by unanimous voice vote.

President **Scott Espindola** asked for a motion to approve the Chapter Meeting minutes from the December 8th meeting in Corona, CA. **Anna Holmes** made the motion to approve the minutes; Executive Council Delegate **Jim Acosta** made the second. There was no additional discussion heard and the motion passed by unanimous voice vote.

Introductions

CCAM **Larry Weber** asked those in attendance to introduce themselves, and if a Commercial Member, to say a brief few words about their company or products.

It was noted 92-year-old company Wallace & Wallace was in attendance.

Larry Feige offered IWCE passes to any interested. Larry was thanked for hosting January's Executive Committee Workshop at the last-minute due to unforeseen circumstances.

Future Meetings

President-Elect **Doug Roberts** advised February's meeting will be at CalTech in Pasadena; March's meeting will be at the Hughes Center in Claremont; and April's meeting will be at Knott's Berry Farm to include the RF/IT Awards, followed by the Telecommunicator Awards Banquet that evening.

Membership Report

Vice-President **Steve Miller** reported that the Chapter has added two (2) new members this last month. A Task Force is being made to initiate new members. If anyone is interested in working on outreach, please contact Steve. Today's large attendance was noted.

Financial Report

Treasurer **John Wright** gave the financial report, including income and expenses for the past thirty (30) days, to the membership. A printed copy of the report is available to members upon request.

Treasurer **John Wright** discussed the APCO Executive Committee got rid of the APCO Spectrum Management Committee some time ago. John recommended that it should be brought back. President **Carter** agreed and John was asked to chair the committee and agreed. There are 36 people on the Task Force. **John Lemmon** is Vice-Chair. The Task Force has goals to include; creating a 601 training class. The Institute is agreeance with a couple hour class on 601 forms. The Task Force will also be creating technical articles for the magazine. John got with the editor of the magazine, who agreed they will publish a technical article in each issue. Articles cannot contain a sales pitch. If a company is writing, it must be educational information. An example was given of an article written on "Interference Contours". The Task Force is seeking any technical articles to be considered.

President **Scott Espindola** notified the membership of fraudulent activity on CPRA's financial account resulting in a loss of \$6,000. The local police department refused a report and referred the Chapter to the FBI for reporting. As a result of the loss, a change in policy has been created and is in the process of being added to CPRA's P&P.

CCAM Report

Vice-CCAM **Ron Lyons** acknowledged the Commercial members in attendance and thanked them for being there. Sponsors are constantly being sought after for early bird sponsorships. For Commercial members offering several different products, you are challenged to seek a sponsor from your vendors. They would be offered a 20-minute presentation time at the sponsored meeting.

APCO-International Report

Executive Council Delegate **Jim Acosta** advised on December 15, 2017, the audit team of Western and Gregory reviewed the financials for APCO and reported back to the President, Vice-President, and 2nd Vice-

President. The audit rendered unmodified 2017 financials. Jim offered to bring a copy to next month's meeting for review.

The Scholarship Program opened January 01, 2018 and will close on March 31, 2018. As of January, 128 applicants have been accepted.

APCO Membership for the 2017 year was 31,462 members; 15,987 of those were online members. Membership for the 2016 year was 27,946 members.

APCO's Las Vegas event has sold 482 booths; 188 exhibits, of those 4 are new exhibitors. All information can be found in the MCSC Newsletter.

Dates to remember:

Jan 01 – Board Nominations Open

Feb 01 – Life membership Nomination Deadline

April 01 – Board Nominations Close

April 02 – Flash Registration (offering \$100 discount)

WRC

President **Scott Espindola** reminded members of the previous announcement of the Chapter's intent to bid on the 2021 Conference. Locations have been narrowed down to 2 venues. The pitch will be made at the end of March at the Washington WRC Consortium Meeting.

C&B

FAC Chair **Gary Gray** passed around copies of the proposed C&B updates. Gary discussed how APCO had changed Commercial members to Corporate members then later changed them back to Commercial members. This wording is mentioned in the current C&B. Additions to be made: wording to reflect online members; a provision to add, should it be necessary, combining the Treasurer and Secretary Positions; a section to outline the Public Information Officer (PIO) duties, an optional position as a non-voting member. Gary also recommends instead of a 1-year period from date of installation for a Member-at-Large and PIO, for the wording to read: a term not to exceed the appointing President's term of office. Gary discussed the history of the Emergency Medical Services Committee. Considering the Committee has been inactive for a long period of time, it is suggested to be rid of it. Director **Dale Digiambattista** pointed out to attendees, to make sure people are aware we still work with the group who comprised the Committee, but as we stand the same group has their needs met under other committees. Please review the changes and they will be voted on at the next meeting.

Dick Granado inquired about the PIO and Member-at-Large wording mirroring each other.

Award Presentation

Director **Dale Digiambattista** requested to be joined by Webmaster **Ernest Gallo** to present him with an award from the December meeting. Ernest was awarded the Spirit of CPRA Award for his work as the Chapter's Webmaster, technical articles he has authored for the APCO magazine, and his dedication to reaching the members with the valuable information CPRA has to offer.

Keynote

President **Scott Espindola** introduced the meeting keynote speaker; FAC Co-Chair **Dave Buchanan**. Dave advised NPSPEC just finished the last 3 papers on their best practices on interoperability. There are 13 separate papers available. Information is available on the website. The following presentation stemmed from APCO and NPSPEC asking Dave to present at a forum to cover the topic.

Cellular Interference to Public Safety in the 800 MHz Band - This presentation explained the recent changes to cellular power limits that can potentially increase interference complaints, your rights as a licensee under the FCC rules and introduced methods to implement in your system to reduce and minimize interference.

Tips from Dave to minimize interference:

1. Purchase radios with good SSIM specifications.
2. When upgrading fixed infrastructure try to maximize signal strength in your service area.
3. A good level to design is to 50dbu.
4. If Motorola radios are used, be sure the switched attenuator feature is turned on.
5. If Harris radios are considered, consider purchasing the new models with band coverage from 851-860mhz.

Adjourn

President **Scott Espindola** adjourned the meeting at 12:15 pm.

The monthly meeting of the Frequency Coordination Committee was held immediately following lunch.

Minutes prepared by,



Kathleen Hardin
Secretary, California Public-Safety Radio Association